



**CITY OF BURLINGTON
BOARD OF HEALTH**

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BOARD OF HEALTH

David Casey, RN (Chair); Mary D. Hart, RN; Julie Hathaway, MD, PhD; Taylor Newton; Caroline Tassey, APRN

HEALTH OFFICER

William Ward, Director of Code Enforcement

**MINUTES FOR REGULAR MEETING OF
BURLINGTON BOARD OF HEALTH**

Robert Miller Center, 130 Gosse Ct

THURSDAY 11 APRIL 2019 AT 6:30 PM

Attending: *David Casey; Mary Hart; Julie Hathaway; Taylor Newton; Caroline Tassey; William Ward; Steve Cormier, Board of Health Staff*

Absent: *N/A*

Meeting called to order by Chair Casey at 6:34 PM

| ITEM | DISCUSSION | ACTION |
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| 1. Approvals: a) Amended Agenda b) March meeting minutes | | <p>Ms. Tassey made motion to accept amended agenda. Mrs. Hart seconded. All in favor.</p> <p>Ms. Tassey noted edit to change “Mr. Newton” to Mrs. Hart” seconding second motion under Agenda Item 7 and Dr.</p> |

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| | | <p>Hathaway noted edit to change “\$1,250.00” to “\$1,200.00” on North Ave News budget item under Agenda Item 7.</p> <p>Ms. Tassey made motion to accept minutes as amended. Mrs. Hart seconded. All in favor.</p> |
| 2. Public Forum / Emerging Issues | <p><i>No members of public present.</i></p> <p>Director Ward commented on previous meetings pesticide application discussion, introducing concept <i>City of Burlington – Pesticide/Herbicide Use Application</i> to the record.</p> <p>City Attorney Nicholas Lopez commented on draft application in relation to pesticide ordinance requirements with Chair Casey, Mrs. Hart, Mr. Newton, Ms. Tassey, and Director Ward asking questions.</p> <p>Attorney Lopez commented on Board’s enforcement mechanisms under the proposed new application structure’s reporting process with the entire Board and Director Ward asking questions.</p> | |
| 3. Re-appointment of Bill Ward as Town Health Officer | <p>Director Ward commented on the process of nominating the Town Health Officer and on his 09 years in that role, introducing <i>Town Health Officer Appointment – William Ward</i></p> | <p>Mrs. Hart made motion to approve William Ward’s appointment as Town Health Officer. Dr. Hathaway seconded.</p> |

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| | memo to the record. | Chair Casey discussed Director Ward's continuing commitment to the City of Burlington as Town Health Officer, noting the Board's appreciation. All in favor. |
| 4. Update on marijuana legalization info card <ul style="list-style-type: none"> Review of card proof from printer | <p>Dr. Hathaway commented on draft proof of card.</p> <p>Attorney Lopez commented on a suggested text change on page 01 to: "With marijuana use legal in the State of Vermont, the City of Burlington Board of Health has assembled this quick reference guide identifying some important features relating to marijuana. This guide has been developed solely for informational purposes only."</p> <p>Attorney Lopez commented on a suggested text change on page 03, paragraph 03, to: "Vermont laws on use and possession only apply to the state and do not apply when crossing state lines or international borders."</p> <p>Chair Casey, Dr. Hathaway, and Ms. Tassey commented on suggested text changes.</p> <p>Chair Casey, Dr. Hathaway, and Attorney Lopez commented on printing contract for the card.</p> | |

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| | <p>Mr. Newton commented on potential legislation pending in the General Assembly in relation to the card's language.</p> <p>The Board, Attorney Lopez, and Director Ward commented on potential distribution location for the cards.</p> | |
| <p>5. Chair's report</p> <ul style="list-style-type: none"> Next School Safety Review: Hunt Middle School – 29 April 2019, 3:00-5:00 PM | <p>Chair Casey commented on the scheduled 29 April safety review at Hunt Middle School with Mrs. Hart and Mr. Newton commenting.</p> | |
| <p>6. Discussion of FY 19 Budget</p> | <p>The Board commented on the encumbered amount for printing of the Marijuana Info cards, agreeing to print 1,000 cards for \$930.00.</p> <p>Ms. Tassey commented on additional opportunities with which to apply Board funds toward, including using budget funds to assist in providing more restroom access to the public with the Board and Director Ward commenting.</p> <p>The Board commented on the use of Cumberland Farms gift cards for the Safe Recovery Program. Board members agreed that a similar program last year was successful. Last year the Safe Recovery Program used the gift cards as incentives for the disadvantaged who participated in health</p> | <p>Dr. Hathaway made motion to allocate \$500.00 for Safe Recovery for \$20.00 Cumberland Farms gift cards as requested by Safe Recovery. Mr. Newton seconded. All in favor.</p> |

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| | screening/vaccinations. | |
| 7. Public outreach/communications • Language for FPF update | <i>Public outreach/communications was not discussed.</i> | |
| 8. Next Meeting – currently set as 9 April 2019 | | |
| 9. Adjournment | | Mr. Newton made motion to adjourn. Ms. Tassey seconded. All in favor. |

Meeting adjourned at 8:19 PM